



COVID-19 Management and vaccination policy for DCJ service Providers

Update and key elements



13 October 2021
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What we will cover

The Policy:

- ➔ Purpose and scope
- ➔ Legal requirements
- ➔ What DCJ requires
- ➔ Implementation
- ➔ Sector Support and resources
- ➔ Questions

Purpose and scope

- Outlines the requirements for the management of COVID-19 in the workplace.
- Applies to Service Providers who are contracted by the Department of Communities and Justice (DCJ) to provide services to Clients, for DCJ.
- Only in relation to those who are involved in the provision of the DCJ contracted services
- Describes the approach service providers must take to consider and manage COVID-19 risks, including vaccination, to keep workers and the people they work with, safe.
- Forms part of the contract.
- Not for grants.

Key policy statement

- Service providers required to take appropriate and comprehensive measures to minimise the risks of COVID-19 transmission and infection.
- Based upon employer duty of care and WHS laws
- All environments are different; risks will be different requiring range of control measures, including vaccination
- Need to comply with relevant PHOs

Legal requirements

The Work Health and Safety Act 2011 (WHS Act) requires employers to eliminate, or if not reasonably practicable to eliminate, then to minimise risks to health and safety as far as is reasonably practicable.

Service Providers are required to identify, assess and minimise the risk of COVID-19 as much as possible

- General duty to consult
- Risk assessment
- Hierarchy of controls
- Can require workers to be vaccinated – if by PHO or if reasonably practicable step based on risk assessment and complies with WHS or other relevant laws

What DCJ requires

Service provider COVID-19 management plan

- COVID-19 Safety plans
- Risk assessment
- Business continuity plan
- Response and reporting processes

Implementation and support

POLICY IMPLEMENTATION Key milestone	Timeframe – target date/s
1. Implementation support and guidance measures in place and support offered	From end October to 8 December 2021
2. Providers complete management plans and risk assessments.	8 December 2021
3. DCJ emails providers to confirm management plans have been completed with responses required via survey.	DCJ to send email: 10 December 2021 Providers to respond by: 17 December 2021

Range of support measures planned:

- Guidance, FAQs
- Seminars
- Advisory service



Questions

Type your questions in the chat



Contact us through our Partnership Support mailbox:

PartnershipSupport@facs.nsw.gov.au

